



2013 Measure U Spring Application Submittal Instructions

Filing Deadline

Applications open **Monday, January 7, 2013** and close on **Friday, February 1, 2013**, at 5:00 p.m. Late submittals will not be accepted.

General Information

The Measure U or “Mammoth Lakes Mobility, Recreation and Arts & Culture Utility Users Tax Ordinance” was adopted by the Mammoth Lakes Town Council on March 17, 2010, and approved by the voters of the Town of Mammoth Lakes on June 8, 2010.

The Ordinance states: *“On or after July 1, 2011 all proceeds of the tax and imposed hereunder shall be accounted for and paid into a special fund designated for use by the Town of Mammoth Lakes, and used only for the following purposes: Planning, construction, operation, maintenance, programming and administration of facilities and projects for Mobility, Recreation and Arts & Culture. Such tax proceeds shall not supplant existing funds used for the purposes set forth above.”*

Applicants are asked to review the *2013 Measure U Spring Award Applicant Information Packet* that provides additional information on the supplanting policy, application process, funding priorities, evaluation and other relevant information. This form can be found in the Measure U section online at: www.ci.mammoth-lakes.ca.us.

For technical assistance on completing the application, or questions relating to the funding cycle, please contact Stuart Brown, Recreation Manager (760) 934-8989 ext. 210.

Downloading the Form

The form is available in either a word document or PDF. If you need more space in the text fields, please include the question number at the top of a separate page and attach the complete question to the application form. Please reference the attachment in the appropriate text field.

Submittal Instructions

Submit your application via email, hard copy, or on a USB memory stick prior to **Friday, February 1, 2013**, at 5:00 p.m. Applications can be in color or B/W, sized to, or folded to 8.5” x 11” (portrait). No faxes.

Email

- Save in PDF (preferred) or word format.
- Limit to 5mb (if larger, deliver on a memory stick).
- Identify in the email how many total pages are in the application.
- Send to: sbrown@ci.mammoth-lakes.ca.us
- Subject Line: 2013 Measure U Spring Application.
- Include contact name and phone number in content of email (signature).

Hard Copy

- Deliver in a 8.5"x 11" folder/envelope or mail to the Recreation Department Office at 437 Old Mammoth Road / P.O. Box 1609, Mammoth Lakes, CA 93546. Located in the Minaret Village Mall above Giovanni's.
- Print in portrait format, single sided.
- Applications (including attachments) can be in color or B/W, sized to, or folded to 8.5" x 11".

Memory Stick

- Deliver to the Recreation Department Office – 437 Old Mammoth Road, Suite R located in the Minaret Village Mall above Giovanni's
- The application should be complete, formatted correctly and print ready – Thank you!